

**LAURA DALE & ASSOCIATES, P.C, CLIENT INFORMATION SHEET (BANKRUPTCY)**

Attorney-Client Privileged Communication

<b>YOUR FULL LEGAL NAME</b> _____	HOME PHONE _____
HOME ADDRESS _____	WORK PHONE _____
_____	CELL NO. _____ FAX NO. _____
PREFERRED MAILING ADDRESS: HOME _____ WORK _____	E-MAIL ADDRESS _____
COUNTY OF RESIDENCE _____	LENGTH OF TIME IN THAT COUNTY _____
BIRTH DATE _____	BIRTH PLACE _____
Mo./Day/Year	City/County/State
DRIVER'S LICENSE NO. & STATE _____	SOCIAL SECURITY NO. _____
EMPLOYER _____	LENGTH OF EMPLOYMENT _____
ADDRESS _____	JOB DESCRIPTION _____
_____	

<b>SPOUSE'S NAME</b> _____	HOME PHONE _____
ADDRESS _____	WORK PHONE _____
_____	CELL NO. _____ FAX NO. _____
COUNTY OF RESIDENCE _____	LENGTH OF TIME IN THAT COUNTY _____
BIRTH DATE _____	BIRTH PLACE _____
Mo./Day/Year	City/County/State
DRIVER'S LICENSE NO. & STATE _____	SOCIAL SECURITY NO. _____
EMPLOYER _____	LENGTH OF EMPLOYMENT _____
ADDRESS _____	JOB DESCRIPTION _____
_____	

**CONTACT WHO CAN REACH YOU AT ALL TIMES:**

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

WHO MAY WE THANK FOR REFERING YOU TO OUR OFFICE? \_\_\_\_\_

HAVE YOU VISITED OUR WEB SITE? \_\_\_\_\_ YES \_\_\_\_\_ NO

HAVE YOU OR ANYONE IN YOUR FAMILY CONSULTED WITH OUR OFFICE BEFORE? \_\_\_\_\_ YES \_\_\_\_\_ NO

WHY DO YOU FEEL YOU MAY NEED TO FILE A BANKRUPTCY AT THIS TIME? \_\_\_\_\_

\_\_\_\_\_

HAVE YOU EVER FILED BANKRUPTCY BEFORE? \_\_\_\_\_ IF YES, GIVE CASE TYPE AND DATE \_\_\_\_\_

HAVE YOU PURCHASED A VEHICLE WITHIN THE LAST 3 YEARS? \_\_\_\_\_ IF SO, LIST MAKE, MODEL, YEAR, DATE OF PURCHASE, PRICE AND CURRENT VALUE \_\_\_\_\_

HOW MANY PEOPLE ARE CURRENTLY RESIDING IN YOUR HOUSEHOLD? \_\_\_\_\_ FOR EACH INDIVIDUAL RESIDING IN YOUR HOUSEHOLD

PLEASE LIST THEIR NAME, AGE, and RELATIONSHIP TO YOU:

Name	Age	Relationship
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HAVE YOU OR YOUR SPOUSE HAD A CHANGE IN EMPLOYMENT OR INCOME WITHIN THE LAST 6 MONTHS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE EXPLAIN \_\_\_\_\_

HAVE YOU FILED ALL TAX RETURNS THROUGH 2012? YES \_\_\_\_\_ NO \_\_\_\_\_

IF NO, PLEASE LIST YEARS NOT FILED: \_\_\_\_\_

ARE YOU CURRENTLY INVOLVED IN ANY LAWSUITS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE EXPLAIN \_\_\_\_\_

ARE YOU CURRENTLY INVOLVED IN A DIVORCE? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE EXPLAIN \_\_\_\_\_

HAVE YOU EVER BEEN ARRESTED? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE EXPLAIN \_\_\_\_\_

HAS ANY OF YOUR PROPERTY BEEN FORECLOSED ON OR REPOSSESSED? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE LIST TYPE OF PROPERTY, DATE OF FORECLOSURE AND BALANCE OWED \_\_\_\_\_

ARE YOU FACING ANY FORECLOSURES OR REPOSSESSIONS AT THIS TIME? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE LIST DATE OF NOTICE(S) \_\_\_\_\_

ARE YOU CURRENT ON ALL YOUR MONTHLY PAYMENTS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF NO, PLEASE EXPLAIN \_\_\_\_\_

HAVE YOU TAKEN ANY CASH ADVANCES ON ANY OF YOUR CREDIT CARDS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE LIST DATES AND AMOUNTS \_\_\_\_\_

HAVE YOU MADE ANY CHARGES ON ANY OF YOUR CREDIT CARDS WITHIN THE LAST 6 MONTHS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE LIST DATES AND AMOUNTS \_\_\_\_\_

HAVE YOU CO-SIGNED FOR ANYONE ON ANY TYPE OF ACCOUNT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE STATE NAME OF CREDITOR(S) AND DATE(S) OF LOAN(S) \_\_\_\_\_

HAVE YOU PAID ANY TAXES WITH YOUR CREDIT CARDS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE STATE THE NAME OF THE TAXING AUTHORITY AND AMOUNT AND DATE PAID \_\_\_\_\_

DO YOU OR YOUR SPOUSE OWN YOUR OWN BUSINESS? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE STATE THE NAME AND TYPE THE BUSINESS AND HOW LONG YOU HAVE OPERATED THE BUSINESS \_\_\_\_\_

**WHAT ASSETS DO YOU HAVE? CHECK ALL THAT APPLY:**

\_\_\_\_\_ REAL PROPERTY – PLEASE LIST ADDRESS AND CURRENT MARKET VALUE \_\_\_\_\_

\_\_\_\_\_ FURNITURE            CURRENT MARKET VALUE \$ \_\_\_\_\_

\_\_\_\_\_ CLOTHING            CURRENT MARKET VALUE \$ \_\_\_\_\_

\_\_\_\_\_ JEWELRY            CURRENT MARKET VALUE \$ \_\_\_\_\_

\_\_\_\_\_ VEHICLES (cars, trucks, motorcycles, boats, etc.) - complete the following information for each vehicle

YEAR	MAKE/MODEL	CURRENT MARKET VALUE
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\_\_\_\_\_ GUNS/SPORTS EQUIPMENT

\_\_\_\_\_ CASH ON HAND

\_\_\_\_\_ STOCKS AND BONDS (brokerage accounts, and name(s) on accounts, not including employee benefits)

\_\_\_\_\_ LIFE INSURANCE (face value and cash surrender value, if any)

\_\_\_\_\_ CASH ACCOUNTS (bank, type of account, approximate balance, and name(s) on each account)

\_\_\_\_\_ EMPLOYEE BENEFITS & RETIREMENT ACCOUNTS (pension, stocks, options, 401K, profit sharing, retirement, IRAs, and SEPs)

\_\_\_\_\_ BUSINESS INTERESTS (List each business owned by you or your spouse)

\_\_\_\_\_ OTHER

**WHAT DEBTS DO YOU HAVE? CHECK ALL THAT APPLY:**

_____ HOME MORTGAGE	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
_____ SECOND MORTGAGE	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
_____ THIRD MORTGAGE	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
_____ IRS TAXES	YEAR(S) DUE \$ _____	BALANCE OWED \$ _____
_____ PROPERTY TAXES	YEAR(S) DUE \$ _____	BALANCE OWED \$ _____
_____ AUTOMOBILE LOAN(S)	CREDITOR NAME _____	VEHICLE _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
	CREDITOR NAME _____	VEHICLE _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
	CREDITOR NAME _____	VEHICLE _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
_____ FURNITURE LOAN(S)	CREDITOR NAME _____	DESCRIPTION _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
	CREDITOR NAME _____	DESCRIPTION _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____
_____ CREDIT CARDS	APPROXIMATE TOTAL BALANCE OWED \$ _____	
_____ STUDENT LOANS	APPROXIMATE TOTAL BALANCE OWED \$ _____	
_____ MEDICAL BILLS	APPROXIMATE TOTAL BALANCE OWED \$ _____	
_____ OTHER	CREDITOR NAME _____	DESCRIPTION _____
	BALANCE OWED \$ _____	MONTHLY PAYMENT \$ _____

**FOR OFFICE USE ONLY**

DATE OF INTERVIEW \_\_\_\_\_

CASE TYPE/FEE DUE \_\_\_\_\_

CONTRACT PROVIDED TO CLIENT \_\_\_\_\_

CONTRACT EXECUTED AND RECEIVED \_\_\_\_\_

11 USC SECTION 527 DISCLOSURES PROVIDED TO CLIENT \_\_\_\_\_

11 USC SECTION 527 DISCLOSURES SIGNED BY CLIENT \_\_\_\_\_